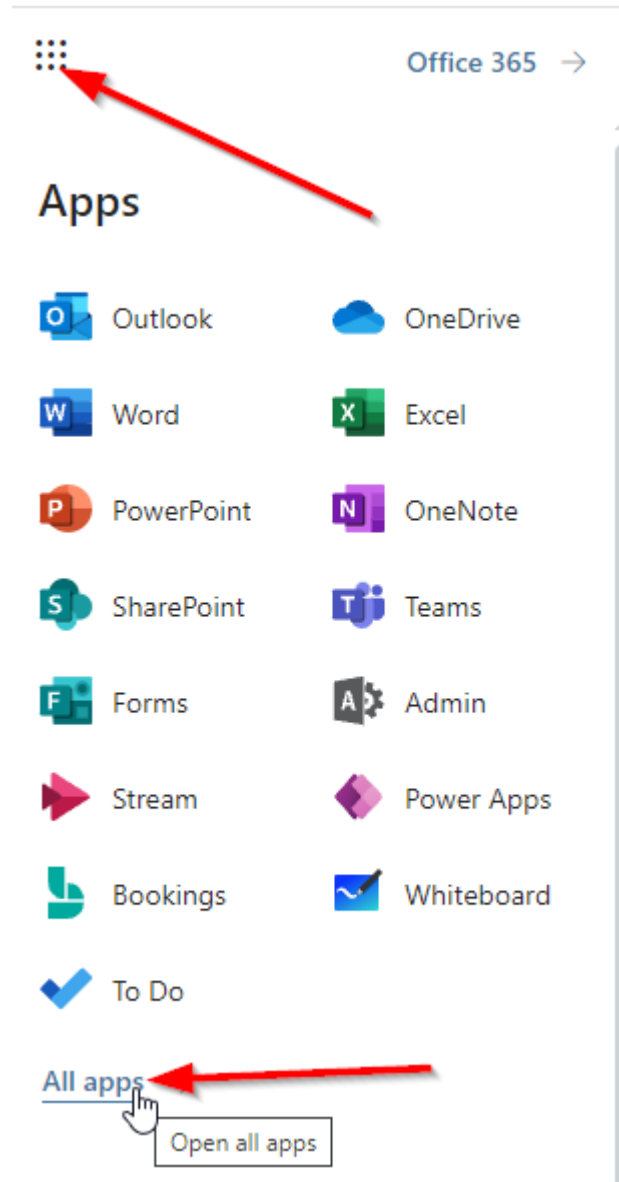


## To Use/Install Purchased Software

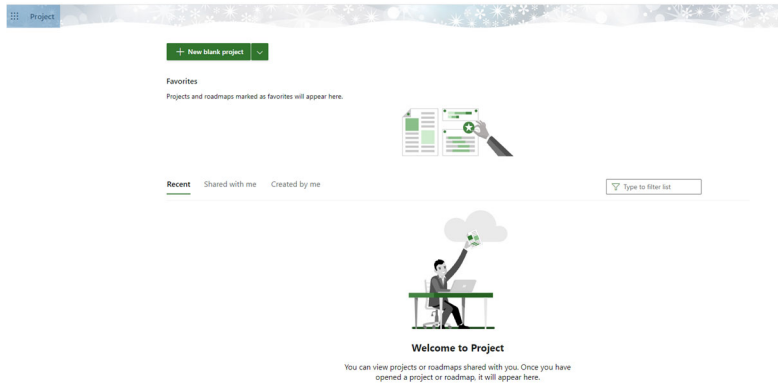
Go to [portal.office.com](https://portal.office.com), sign in with [ULID@louisiana.edu](mailto:ULID@louisiana.edu).

To use online:

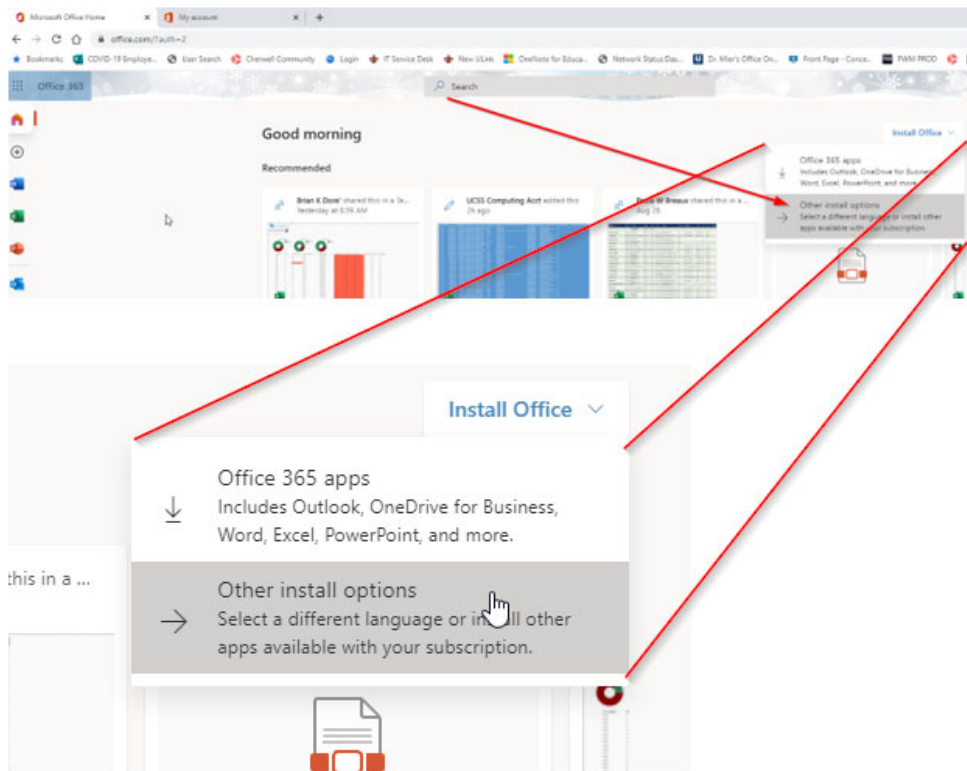
Click the “dot box” at the top left of the screen, then click “All Apps” if your software title is not listed.



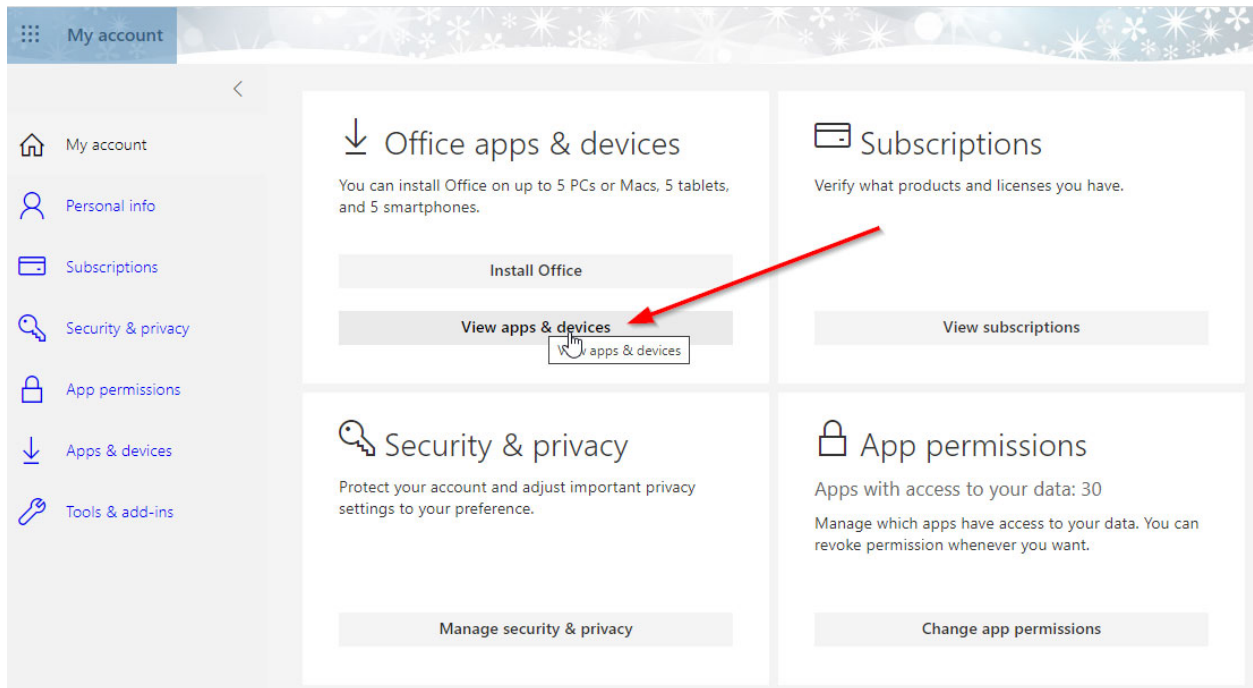
Click your software app in the list, for example, Project



To download to your device and use the desktop app, from the portal.office.com dashboard, click "Install Office" then "Other Install Options"



Click "View apps & devices"



Click to install the app you are looking for.

